

**ELK TOWNSHIP REORGANIZATION MINUTES  
JANUARY 2, 2020**

The Reorganization meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Township Clerk, Debbie Pine at 7:02 PM.

The Open Public Meeting Notice was read.  
The Salute to the Flag and the Lord's Prayer were recited in unison.

**ELECTION RESULTS & OATH OF OFFICE**

The results of the November 5, 2019 General Election was certified by Gloucester County Elections, with Mr. Tom Hollywood being declared the winner.

Mr. Hollywood was sworn in by Mayor Carolyn Sammons.

**ROLL CALL:** Present were: Mr. Hollywood, Mrs. Nicholson, Mr. Poisker, Mr. Rambo, Mrs. Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Chief Steven Hughes, Mrs. Eleftheriou, for Solicitor, Brian Duffield and Mr. Bitgood, Engineer

**Nomination for Mayor**

Mrs. Pine called for a Nomination for Mayor of Elk Township for the year 2020.  
A nomination was made by Mrs. Nicholson, seconded by Mr. Poisker nominating Carolyn Sammons for Mayor. There were no other nominations.  
Motion by Mrs. Nicholson, seconded by Mr. Hollywood to close the nominations.  
Resolution 1 – 2020 was presented to committee for approval and adoption.

**R- 1-2020 – APPOINTING THE MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2020**

Motion by Mrs. Nicholson, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes

Mayor Sammons was sworn in as Mayor by Clerk, Debbie Pine with her husband, mother and daughters holding the Bible.

Mrs. Pine turned the meeting over to Mayor Sammons.

Mayor Sammons welcomed and thanked everyone for coming out tonight, and wished everyone a Happy New Year. She acknowledged Committeeperson Stephen Bottiglieri from East Greenwich and Chief Hughes.

**Nomination for Deputy Mayor**

Mayor Sammons called for a Nomination for Deputy Mayor of Elk Township for 2020.  
A nomination was made by Mr. Poisker, seconded by Mr. Hollywood to nominate Mrs. Donna Nicholson for Deputy Mayor. There were no other nominations.  
Motion by Mr. Poisker, seconded by Mr. Hollywood to close the nominations.  
Resolution 2-2020 was presented to committee for approval and adoption.

**RESOLUTION R-2-2020 – APPOINTING THE DEPUTY MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2020**

Motion by Mr. Poisker, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Mrs. Nicholson was sworn in by Mayor Carolyn Sammons.

**RESOLUTION R-3-2020– ADOPTING TEMPORARY BUDGET FOR THE TOWNSHIP OF ELK**

Motion by Mr. Rambo, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-4-2020 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP SOLICITOR – BRIAN J. DUFFIELD, ESQ.**

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTIONS R – 5 – 2020 THROUGH R – 27 – 2020**

Mayor Sammons read the Resolution Titles for Professional Services for the record and explained Resolution 5 through 27 will be voted in one motion.

**R-5-2020 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP AUDITOR – PETRONI ASSOCIATES**

**R-6-2020 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP ENGINEER – FEDERICI & AKIN, P.A., CONSULTING ENGINEERS**

**R-7-2020 - AUTHORIZING PROFESSIONAL SERVICES BY SPECIAL LABOR COUNSEL – BROWN AND CONNERY, WILLIAM COOK, ESQ.**

**R-8-2020 – AUTHORIZING PROFESSIONAL SERVICE BY A BOND COUNSEL – PARKER-MCCAY, P.A.**

**R-9-2020 – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PROSECUTOR – JACQUELINE VIGILANTE, ESQ.**

**R-10-2020** – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PUBLIC DEFENDER – REX ROLDAN, ESQ.

**R-11-2020** – ESTABLISHING REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK

**R-12-2020** – ESTABLISHING OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF ELK

**R-13-2020** – AUTHORIZING THE CASH MANAGEMENT PLAN WITHIN THE TOWNSHIP OF ELK

**R-14-2020** – AUTHORIZING PETTY CASH FUND FOR USE BY THE CHIEF FINANCIAL OFFICER

**R-15-2020** – AUTHORIZING CHANGE FUND FOR MUNICIPAL CLERK

**R-16-2020** – AUTHORIZING CHANGE FUND FOR TAX COLLECTOR

**R-17-2020** – CONCERNING INTEREST ON DELIQUENT TAXES

**R-18-2020** – REAPPOINTING SPECIAL LAW ENFORCEMENT OFFICERS CLASS II FOR THE ELK TOWNSHIP POLICE DEPARTMENT

**R-19-2020** – MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

**R-20-2020** – CONFIRMING MAYORAL APPOINTMENTS FOR COMMITTEE PERSONS

**R-21-2020** – TOWNSHIP COMMITTEE APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

**R-22-2020** – CONFIRMING MAYORAL APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS

**R-23-2020** – ESTABLISHING CONTACT PERSONS FOR THE EMPLOYMENT PRACTICE LIABILITY CONSULTATION SERVICE GLOUCESTER, SALEM, CUMBERLAND COUNTIES JOINT INSURANCE FUND

**R-24-2020** – APPOINTING ALTERNATE FUND COMMISSIONER TO THE MUNICIPAL JOINT INSURANCE FUND- Debora R. Pine

**R-25-2020** – AUTHORIZING THE APPOINTMENT OF STEPHEN CONSIDINE AS QUALIFIED PURCHASING AGENT

**R-26-2018** – TO PROVIDE RULES AND REGULATIONS FOR PUBLIC PARTICIPATION AT TOWNSHIP COMMITTEE MEETINGS

**R-27-2020** – APPOINTING CONFLICT MUNICIPAL PROSECUTORS FOR THE ELK JOINT MUNICIPAL COURT

Motion by Mrs. Nicholson, seconded by Mr. Poisker to adopt and approve **Resolutions R-5-2020** through **R-27-2020**, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes, but abstain from Resolution R-9-2020

**MAYOR AND TOWNSHIP COMMITTEE COMMENTS:**

Mrs. Nicholson congratulated Mr. Hollywood on his reelection and Mayor Sammons. She looks forward to working with them again this year.

Mr. Poisker thanked Mayor Sammons and Deputy Mayor Nicholson for everything they do and for steering committee into the new year. He hopes for another great year in 2020.

Mr. Rambo congratulated everyone and looks forward to working with everyone again in 2020.

**PUBLIC PORTION**

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee’s attention to come forward, state your name and address, at this time.

Gloucester County Representative, Mr. Schmidt was present for any questions for the county.

Jacqueline Vigilante, recognized Elk Township as a shining star in Gloucester County and thanked committee for all the hard work they do for the residents of Elk Township.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Hollywood, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Rambo to Pay the Bills, seconded by Mr. Poisker, upon roll call motion was carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Motion by Mrs. Nicholson to adjourn, seconded by Mr. Poisker, all were in favor, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC  
Township Clerk